

DRIVER: _____

LOS ANGELES UNIFIED SCHOOL DISTRICT
MATERIEL MANAGEMENT BRANCH

DATE: _____

ORGN CODE: _____

SCHOOL: _____

VEHICLE NO. _____

DISCREPANCY REPORT

LINE NO.	AMOUNT	DELIVERED YES/NO	DESCRIPTION	SR NUMBER / PAGE

☐ FROZEN ☐ GROCERIES ☐ SUPPLIES ☐ FURNITURE ☐ BOOKS ☐ NNC PKG MEAL ☐ OTHER

☐ RECALL P/U ☐ SHORTAGE ☐ DAMAGED ☐ OVERAGE

DRIVER REMARKS ONLY:

DRIVER SIGNATURE _____

RECEIVED BY _____

Stores Warehouse Use Only

☐ SHORTAGE ☐ DAMAGED ☐ OVERAGE ☐ REPLACE

REMARKS:

☐ CREDIT SCHOOL ☐ DEFECTIVE ☐ OTHER

PINK - SCHOOL/LOCATION

YELLOW - TOPS DEPARTMENT

WHITE - INVOICE COPY